



## **ABOUT ZIPPMAT**

ZippMat is one of the fastest growing integrated companies focussed on simplifying procurement of diverse range of products for industrial and construction components. Our product offerings ranges from standard commodities like TMT, Cement, Bitumen, Lubricants, Industrial oils, RMC, AAC blocks to complex products like Industrial consumables, MRO, Safety gears and PPE equipment, tools and tackles, wires and cables, material handling and storage solutions. With our offerings, we serve our customers across industries like Construction, Engineering, Metal Fabrication and Machining, Casting and Forging, Injection Moulding, Aerospace and Defence, Automotive and EV, Consumer Electronics and others.

ZippMat's global supply chain network ensures the products and services are delivered to our end customer at a competitive price with world class quality parameters and time bound manner and is managed and traced by our inhouse tech solutions. Our tech solutions help us drive transparency and visibility for the customers and ensures we eliminate any uncertainty and lack of reliability in the system.

## **MARKETPLACE + FULFILLMENT**

ZippMat through its tech enabled B2B marketplace platform helps customers solve their most significant problem statement like – project execution delays, increased project cost and working capital constraints by offerings like.

1. Real time order flow status
2. 100% order compliance with reduced TAT
3. Access to better working capital

With a very healthy financial strength and a strong operational footprint, ZippMat has delivered 1500+ deliveries from 200+ suppliers to 150+ customers across 18 states within the first year of inception and today is one of South India's fastest growing supply marketplace.

Founded by IIM, and top US university alumnus in 2021, ZippMat's core team has a combined experience of 100+ years in relevant industries. We have recently raised \$10 Million in equity & debt round led by Matrix Partners India, Zephyr Peacock India, HDFC and others.

## **Join Our Team and Shape the Future of Bharat's supply-chain**

At ZippMat, we are on a mission to revolutionize and demystify Bharat's supply-chain. We believe that consistent and reliable delivery of quality, speed, and pricing are the key factors that can drive successful execution - be it construction or manufacturing industries. If you are passionate about making a difference and want to be part of an early-stage startup that is transforming supply-chain in India and the world, we invite you to join our team.



## **JOB DESCRIPTION**

|                         |                                                                                                                                          |
|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| Designation             | Accounts Executive                                                                                                                       |
| Team/Function           | Accounts                                                                                                                                 |
| Location                | Bengaluru HQ, KA, IN                                                                                                                     |
| Reporting Manager       | Director of Accounts                                                                                                                     |
| Software Requirements   | Zoho Books, Microsoft Applications                                                                                                       |
| Internal Stakeholders   | Sourcing, Operations, Accounts                                                                                                           |
| External Stakeholders   | Customer                                                                                                                                 |
| Key Skills/Expertise    | <ul style="list-style-type: none"><li>▪ Ensuring accuracy</li><li>▪ Excellent Communication Skills</li><li>▪ Analytical Skills</li></ul> |
| Qualification Education | Graduate and CA Inter (Both Groups)                                                                                                      |
| Required Experience     | 2-5 Years in accounts and/or finance                                                                                                     |

## **KEY RESPONSIBILITIES**

- Preparation of sales invoices, eway bill and GRN's.
- Process month-end close accounting operations including - preparing cash vouchers, fixed asset accounting, prepaid accounting, provision entries, account reconciliations, documentations and bank payments.
- Liaison with bankers and other stakeholders with respect to queries, documentation and any other matter.
- Handling Import and Export related quarries. Purchase Invoice, Vendor management, Inventory Management.
- Support external audit and quarterly/annual financials by timely submission of PBC schedules and reporting packages and pro-active partnership with the audit team.

Apply now by sending us a mail on [hr@zippmat.com](mailto:hr@zippmat.com) and be part of the ZippMat team that is reshaping supply-chain. Together, we can build a future of speed, reliability, and efficiency in the industry.